

Scottsdale Highland Estates Homeowners Association

C/O VISION COMMUNITY MANAGEMENT
16625 S DESERT FOOTHILLS PKWY
PHOENIX, AZ 85048
(480) 759-4945 FAX (480)759-8683
EMAIL: ScottsdaleHighlandEstates@WEAREVISION.COM

GATE DIRECTORY UPDATE FORM

Code Update for Homeowner

Homeowner Name: _____ Date: _____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____ - _____ Email: _____

***Phone number must be local for gate to dial.

Chosen Gate Code: _____

(IF APPLICABLE)

Please note, codes will not be released to tenants or management companies without written homeowner authorization on file.

Code Update for Tenant or Property Manager

Homeowner Name: _____ Date: _____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____ - _____ Email: _____

***Phone number must be local for gate to dial.

Chosen Gate Code: _____

HOMEOWNER ACKNOWLEDGEMENT

Codes must not be given out to guests/vendors. Please have all guests and vendors use the gate's call box to request access.

Signature of Person Receiving Code: _____ Date: _____

(OFFICE USE ONLY)

Code Assigned: _____

Date Programmed: _____